



ARMY PUBLIC SCHOOL, DAGSHAI-173210
DISTT-SOLAN (H.P) Ph. No. 01792-266651, 266147
E-mail – apsdagshai86@gmail.com



1. Army Public School, Dagshai (A Co-educational, Residential, English Medium, CBSE Affiliated Sr. Sec School of Repute and a Member of IPSC) requires the following staff against existing/anticipated vacancies on Contractual/Adhoc/Regular basis.

Ser. No.	Name of post	Vacancy	Educational Qualifications
(a)	Warden (Contractual/Adhoc)	04	Graduate/Ex-serviceman, fluent in English. Administrative experience desirable. Preferably proficiency in games.
(b)	Driver (Regular)	01	Preferably Matriculate or 10 years' service for Ex-servicemen.
(c)	I T Supervisor (Contractual)	01	Advance Diploma or Diploma in Computing & Hardware with knowledge in at least two of the following (Hands on experience would be given due weight-age): - (d) Networking and LAN Administration (e) Operating Systems (f) RDBMS with programming. Proficiency in one language.
(d)	Head Clerk (Contractual)	01	(a) Preferably an Ex-Serviceman of clerk category upto the age of 55 years. (b) 5-10 years' experience in Office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience. (c) Computer Savvy – MS Office. etc. (d) Educational Qualification – Minimum Graduate in case of civilian: (e) Should not have any disciplinary case against him in the entire service.

2. Pay & Allowances. As per AWES/School rules.
3. Last date for receipt of application form: 04 Dec 2023.
4. Fresh candidates below the age of 45 years and experienced candidates below the age of 55 years at the time of initial joining (including Ex-service personnel).
5. Please apply on format given on school's website (www.apsdagshai.org) along with copies of certificates and processing fee ie demand draft of Rs. 100/- in favour of "Principal APS Dagshai" payable at Solan required to be submitted to school office by hand/registered post. Applications Incomplete or not as per format, will not be considered.
6. Only shortlisted candidates will be called for interview by e-mail/ telephonically, intimating the date and time of interview.

Principal